

Subject: Peer Review Meeting on Wednesday 3/1/06

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Thank you all for participating in the upcoming meeting (3/1/06, 8-11 am, Rm 90-1099). I want to take this opportunity to give you some background on the meeting so that we can make the best use of our time together. The purpose of the meeting is to validate an extent of condition review that a small group of us (Jack Bartley, John Chernowski, Eugene Lau and I) have conducted relative to the Peer Review Report. This involved reviewing a number of incident related and other EH&S reports which were generated over the past two years looking for common themes and issues. The reason for conducting this review prior to developing a corrective action plan responding to the Peer Review is to ensure that the plan addresses any overarching issues identified by the Peer Review committee and previous reviewers. This will also ensure that the corrective actions are complementary to actions that are already underway to correct previously identified issues. The reports reviewed include the following:

1. ISM Peer Review Report, 2/10/06
2. LBNL Bldg 58 Electrical Safety Event of June 2, 2005, 6/23/05
3. LBNL Electrical Safety Self-Assessment, 4/8/05
4. Causal Analysis of 15 Electrical Incidents that Occurred at Berkeley Lab from July 2002 to June 2005, 8/31/05
5. Laser Safety Review Panel, 7/28/03
6. Berkeley Lab FY05 50 OSHA Recordable Cases Root Causes & Lessons, 1/9/06
7. Crane, Hoist, Rigging & Forklift Safety Programs at the LBNL, 10/13/05
8. RSC Sub-committee to Investigate and Review ALS Shielding Control Procedures, 1/18/06
9. LBNL ES&H Self-Assessment Report Fiscal Year 2005, October 2005

As authors of these reports or participants in the reviews that generated these reports, we are asking that you help us validate the common themes that seem to be emerging from this effort. We have used the Occurrence Reporting and Processing System Causal Analysis Tree as the framework for this analysis so the common themes/issues will be presented consistent with the categories in ORPS.

The following is a draft agenda for the meeting:

1. Introductions and review of the agenda
2. Discussion of corrective action plan development process
3. Presentation and discussion of common themes
4. Ideas and approaches for corrective actions
5. Path forward for developing corrective actions
6. Other

Thank-you again for your participation in this process. Your input is very important to the overall success of the corrective actions that are eventually put in place to address the issues identified by the Peer Review Committee.